

VILLAGE OF DOLTON  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
March 7, 2016

CALL TO ORDER Mayor Riley H. Rogers called the Regular Meeting of the Board of Trustees to order in the New Village Hall at 6:36 p.m.

ROLL CALL The following trustees were present: Stanley H. Brown, Tiffany Henyard, Robert E. Hunt, Jr., Robert E. Pierson, Jr. and Valeria Stubbs.

Also present: Village Attorney John B. Murphey, Village Engineer Ronald E. Smith, Village Administrator Stan Urban and department heads.

A quorum was present.

PLEDGE OF ALLEGIANCE/  
PRAYER

Prayer was led by Trustee Henyard.

VILLAGE CLERK

A. APPROVAL OF THE MINUTES

The Village Clerk asked for approval of the following meeting minutes:

February 1, 2016 Public Hearing  
February 1, 2016 Regular Board Meeting  
February 16, 2016 Meeting of the Committee of the Whole.

MOTION TO APPROVE MINUTES of February 1, 2016 Public Hearing and Regular Board Meeting and February 16, 2016 Meeting of the Committee of the Whole.

Motion by Trustee Muhammad. Second by Trustee Henyard. There being no discussion:

ROLL CALL

AYES: 6 Trustees Brown, Henyard, Hunt, Muhammad, Pierson, Stubbs

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Motion passed.

B. COMMUNICATIONS None.

ENGINEER'S REPORT

Village Engineer Ron Smith reported that workshops for 2016 Community Development Block Grant (CDBG) applications will be held on March 14<sup>th</sup>.

The village has received authorization from Cook County to incur grant costs for its CDBG Capital Improvement Street Resurfacing Project. The village was awarded \$200,000 for the project. Engineering field topography will begin the week of March 14<sup>th</sup>.

## COMMITTEE REPORTS

### **Police and Fire—Trustee Pierson**

Chief Rob Collins reports that the police department responded to 2001 calls for service in February.

As part of the village's Community Policing Project Connect Program, Officer Garret has been assigned as a school patrol officer. Officer Garrett will patrol and visit each school daily as part of her assigned duties.

The police department conducted a roadside safety check point on Friday, March 4<sup>th</sup>, from 8 p.m. to 1 a.m. The primary focus was on seat belt safety compliance and impaired driving.

The K-9 program is underway. The handler and the German Shepherd dog are in training at the Illinois State Police Academy. They will complete the training on May 6<sup>th</sup>.

The police department has stepped up traffic enforcement as part of "Operation Lead Foot."

Chief Pete McCain reports that the fire department responded to 383 emergency incidents. The fire department held its first annual "Chili Cook-Off" on March 5<sup>th</sup> at Fire Station No. 1. Chief McCain thanked all who participated and came out for the event, and especially to village employees Sherry Britton, Karen Hicks, and Chris Ill, and to Diane Lofton for making it happen.

The fire department will be conducting several other events in the upcoming months, including CPR training, a blood drive, a smoke detector giveaway, and a public safety vehicle parade.

### **Public Works—Trustee Pierson**

Supt. Matt Stacey reports that the public works department responded to 250 requests for service in February. Residents are reminded that garbage is to be placed out no earlier than the night before pickup. Bulk items may also be placed next to the bins. The second half of the street sign replacement effort is underway. Residents are asked to report any missing street signs or street lights out to public works at 708-201-3280 between 7 a.m. and 3:30 p.m.

### **Housing—Trustee Stubbs**

Director Denise Fields reports that the Housing Department processed 213 transactions with total revenues of \$20,417.50 in February. Congresswoman Kelly's third annual housing expo is on Saturday, March 5<sup>th</sup>, at Dolton Park. Landlords are reminded that rental licenses and inspections must be renewed by April 30<sup>th</sup>, after which date fees will double. The license fee is \$50 per address and the inspection fee is \$35 per unit. The village is holding a mandatory meeting for all landlords on Saturday, April 2<sup>nd</sup>, beginning at 10 a.m. at the New Village Hall. On Friday, March 11<sup>th</sup>, the village hosted a meeting of realtors and the South Suburban Land Bank and Development Authority.

### **Melanie Fitness Center—Trustee Muhammad**

No report.

## Finance—Trustee Muhammad

The fiscal year (FY) 14 audit has been completed and it is expected that the FY15 audit will be completed by June 30<sup>th</sup> and the FY16 audit by October 31<sup>st</sup>, which will bring the village into full compliance with state regulations. The FY14 management letter identified areas for improvement. The village hopes that the next management letter will be half as long, and that ultimately it will be a single page. The village has reduced the number of bank accounts, and opened two accounts to keep forfeiture and TIF monies separate from the general fund. The village is still able to maintain a positive balance in the general fund and make payroll and pay vendors on time. At the end of the third fiscal year quarter on January 31<sup>st</sup>, the village was at 77% for revenue collection and 75% in expenses. Cook County has begun to distribute property tax revenues. The village anticipates full participation by all village employees in direct deposit payroll by the end of the month, eliminating paper checks.

## TRUSTEE REPORTS

In response to Trustee Brown's questions, Administrator Stan Urban advised the board that the \$2.7 million the village had borrowed remains untouched. After approval of tonight's bills, the village will still be in the black. There have been no transfers from the water fund to the general fund. The village receives tax revenues two times a year.

Trustee Hunt distributed his own financial report to the mayor and board of trustees.

Trustee Henyard announced that the following employers were hiring: Metra, Dusties in Matteson, AutoZone in Riverdale, Hertz, PSA Home Care, and Midwest Delivery Equipment in South Holland. Cook County job openings are listed at [www.cookcountyl.gov](http://www.cookcountyl.gov) In response to Trustee Henyard's question, Administrator Urban confirmed that the water reader position had been filled. Trustee Henyard announced that her annual cancer walk will return on June 11<sup>th</sup>. Those interested in volunteering or participating may call Trustee Henyard at 708-297-6859 or Trustee Brown at 708-541-2778. Residents may also contact Trustee Henyard for further information about Congresswoman Kelly's Housing Expo.

Trustee Brown announced that information about apprenticeship opportunities with Plumbers Union Local 130 may be found at [www.jac130.org](http://www.jac130.org). Information on electrician apprenticeships may be obtained by calling Trustee Brown 708-541-2778, on field maintenance technicians at 708-914-4274, on Amtrak job openings at [www.amtrak.com/careers](http://www.amtrak.com/careers), and as referees for the Illinois High School Association at [www.isha.org](http://www.isha.org).

## VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Stan Urban announced that the Request for Proposal for towing has been completed.

An arbitrator has ordered that the village increase firefighters pay by 2% each year throughout the term of the contract with the firefighters union and pay for dental insurance. The retroactive pay is projected at \$500,000.

The village has sold the east half of the former "Dusties" property for \$400,000. A drive through Taco Bell will be constructed. Anticipated groundbreaking is the week of July 16<sup>th</sup>.

## CORPORATE BILLS

MOTION TO APPROVE corporate payments in the amount of \$1,735,525.15, gross payroll of \$381,946.56, Melanie Fitness Center Bills of \$22,711.87 with gross payroll of \$6,908.21, for total corporate payments of \$2,147,091.79.

Motion by Trustee Pierson. Second by Trustee Stubbs.

Trustee Hunt asked why payment of the mayor's salary and expenses had been switched to once a month instead of every other week as for others. Mayor Rogers he said he talked it over with the village administrator and the finance department and no one saw a problem with doing it. In response to Trustee Hunt's concern over increased costs, Administrator Urban said that it would in fact be less expensive if the number of payrolls were reduced. Trustee Hunt asked that the mayor return to the previous payroll schedule. Discussion followed.

### ROLL CALL

AYES: 6 Trustees Brown, Henyard, Hunt, Muhammad, Pierson, Stubbs

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Motion passed.

## CONSENT AGENDA

Administrator Urban summarized Items A-D on the Consent Agenda previously discussed at the Meeting of the Committee of the Whole.

### MOTION TO APPROVE Items A-D:

- A. Ordinance No. 16-004  
Authorizing the Sale of Surplus Property  
Fire Truck 1442 and Fire Engine 1446
- B. Ordinance No. 16-005  
Repealing Ordinance Nos. 10-510 and 15-026, Amending Title 3, "Business and License Regulations," Chapter 1, Section 3-1A-1, "License Fees for Miscellaneous Businesses," and Chapter 10, "Cigarette and Tobacco Dealers," in its Entirety
- C. Ordinance No. 16-006  
Amending Title 7, Chapter 6, "Combined Waterworks and Sewerage System," of the Village of Dolton Municipal Code by Adding New Section 7-6-6-4.1, "Unauthorized Water Connection," Thereto
- D. Approval of Financial Policies/Procedures

Motion by Trustee Muhammad. Second by Trustee Pierson. There being no discussion:

ROLL CALL

AYES: 6 Trustees Brown, Henyard, Hunt, Muhammad, Pierson, Stubbs  
NAYS: 0  
ABSTAIN: 0  
ABSENT: 0  
Motion passed.

OLD BUSINESS

- A. Ordinance No. 16-007  
Establishing a Temporary Moratorium on Operation of Certain Business Institutions in the Village's Business Districts

Administrator Urban explained that this ordinance establishes a six-month moratorium on new businesses which do not produce sales tax revenue, such as nail and beauty salons, lawyers, and day care centers. These businesses occupy valuable commercial properties.

MOTION TO APPROVE Ordinance No. 16-007.

Motion by Trustee Muhammad. Second by Trustee Pierson.

Trustee Hunt said that he was opposed to stopping businesses opening with so many persons unemployed. Trustee Henyard agreed and said that these properties do bring in property taxes and they are being utilized. She said there is no point in passing a six-month moratorium. Trustee Brown said that Governor Rauner has done enough damage to seniors and day care providers already. Trustee Pierson said that residents are tired of beauty, barber and pay loan businesses. Residents want sit-down restaurants. He noted that Trustees Brown, Henyard and Hunt have opposed proposals to produce revenue and asked what they suggest instead. Trustee Henyard said the village should be passing ordinances stopping gaming and liquor stores. Trustee Pierson agreed.

ROLL CALL

AYES: 3 Trustees Muhammad, Pierson, Stubbs  
NAYS: 3 Trustees Brown, Henyard, Hunt  
ABSTAIN: 0  
ABSENT: 0

There being a tie vote, Mayor Rogers cast his vote: AYE.  
Motion passed.

NEW BUSINESS

- A. Ordinance No. 16-008  
Providing for a Building Permit Fee Holiday for Owner-Occupied Residential Property

Administrator Urban explained that the ordinance provides that homeowners would not be charged fees for building permits during the months of April and May of this year

MOTION TO APPROVE Ordinance No. 16-008.

Motion by Trustee Henyard. Second by Trustee Brown.

Trustee Henyard said that she has proposed the ordinance each year at tax time when homeowners may have additional income from their tax refunds to make home improvements.

ROLL CALL

AYES: 6 Trustees Brown, Henyard, Hunt, Muhammad, Pierson, Stubbs  
NAYS: 0  
ABSTAIN: 0  
ABSENT: 0

Motion passed.

- B. Ordinance No. 16-009  
Repealing Chapter 14 of Title 1 of the Village of Dolton Municipal Code, "Recall of Elected Officials"

MOTION TO APPROVE Ordinance No. 16-009.

Motion by Trustee Pierson. Second by Trustee Henyard.

Trustee Brown announced that the petitions by Mayor Rogers and Trustees Muhammad, Pierson and Stubbs to remove the other three trustees from office cost the village \$50,000. He said he applauded the residents for paying attention and not signing the petitions. Trustee Stubbs said that these trustees paid the same amount and she was not sure how much more to get their own attorney but voted against accepting the new village hall building when the old building required costly repairs. Trustee Henyard said that the trustees need legislative counsel and pointed out that it was the village attorney who wrote the recall ordinance. Mayor Rogers said that for two years the village could not do anything because of the opposition of these trustees, and noted that they petitioned to recall him from office.

ROLL CALL

AYES: 6 Trustees Brown, Henyard, Hunt, Muhammad, Pierson, Stubbs  
NAYS: 0  
ABSTAIN: 0  
ABSENT: 0

Motion passed.

- C. Approval of Agreement with Comcast for Police and Fire Department Telephone Systems

Administrator Urban explained that staff working with the village's IT consultants prepared a Request for Proposal (RFP) for replacement of the police and fire department phone systems. The current hardware is so old there are no replacements available. Staff has prepared a spreadsheet of the various pricings submitted and recommends selection of Comcast. Cost of hardware and installation is \$1,035.10.

MOTION TO APPROVE Agreement with Comcast.

Motion by Trustee Pierson. Second by Trustee Stubbs. There being no discussion:

ROLL CALL

AYES: 6 Trustees Brown, Henyard, Hunt, Muhammad, Pierson, Stubbs

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Motion passed.

MAYOR'S REPORT

Mayor Rogers observed that March is Women's History Month.

ABC Channel 7 broadcast from the village on February 24th regarding the snow forecast. He welcomed the positive media attention.

Mayor Rogers reminded residents of Congresswoman Kelly's Housing Expo on March 5<sup>th</sup>. He announced that the Ardagh job fair brought in 500 applicants. He introduced Chief of Staff Elizabeth Scott who said that Ardagh is hiring in two phases and also three additional manufacturers are hiring. There is a potential for 50 or more residents to be hired.

The village is planning a "Bulk Pickup" program.

At Mayor Rogers' request, Chief Rob Collins explained that the cost of the new canine dog will be paid for from seizures.

"Coffee with the Mayor" is Saturday, March 12<sup>th</sup>, from 8:30 a.m. to 10:30 p.m. at the Dorchester.

Mayor Rogers noted the passing of Cheryl Michalek, mother-in-law of Superintendent Stacey. Mrs. Michalek was an EMS volunteer with the village for 15 years.

CITIZENS ADDRESS

Kenneth Williams, Silk 'N Classy Barber College, addressed the board regarding the ordinance establishing a moratorium on non-sales tax generating businesses passed this evening. He said South Holland has a similar ordinance in place. The village does not need more of the same businesses coming in and competing with each other and he does not need three barbershops next to him. The village can take another look in six months. He added that Thornton Township had recently spent \$150,000 on advertising.

Prince Arojojoye, 146<sup>th</sup> and Sanderson, and former member of the zoning board, said that the recriminations among the board does not speak well for the village. There are some good proposals but for the way they are presented. The board can move the agenda faster and save money.

EXECUTIVE SESSION

MOTION TO ENTER INTO EXECUTIVE SESSION for the purpose of discussing discipline of specific fire department and public works personnel.

Motion by Trustee Henyard. Second by Trustee Brown. There being no discussion:

ROLL CALL

AYES: 6 Trustees Brown, Henyard, Hunt, Muhammad, Pierson, Stubbs  
NAYS: 0  
ABSTAIN: 0  
ABSENT: 0

Motion passed at 8:43 p.m.

The Board of Trustees returned from Executive Session at 9:18 p.m.

ADJOURNMENT

There being no further business before the Board of Trustees, on a motion by Trustee Pierson, second by Trustee Brown, to adjourn the Regular Board Meeting of the Board of Trustees, Mayor Rogers asked for a roll call to adjourn.

ROLL CALL

AYES: 6 Trustees Brown, Henyard, Hunt, Muhammad, Pierson, Stubbs  
NAYS: 0  
ABSTAIN: 0  
ABSENT: 0


Motion passed. The meeting was adjourned at 9:18 p.m.

Respectfully submitted,



MARY KAY DUGGAN, Village Clerk

APPROVED by the Board of Trustees this 4th day of April, 2016.



RILEY H. ROGERS, Mayor