

VILLAGE OF DOLTON
SPECIAL MEETING OF THE BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
May 9, 2016

CALL TO ORDER Mayor Riley H. Rogers called the Special Meeting of the Board of Trustees Committee of the Whole to order in Dolton Police Department Training Room at 5:44 p.m.

ROLL CALL The following trustees were present: Stanley H. Brown, Tiffany Henyard, Robert E. Hunt, Jr., Robert E. Pierson, Jr., and Valeria Stubbs. Trustee Duane Muhammad joined the meeting at 5:56 p.m.

Also present: Village Administrator Stan Urban and department heads, excepting Chief Pete McCain and Supt. Matt Stacey. Village Attorney John B. Murphey and Village Engineer Ronald E. Smith were absent.

A quorum was present.

PLEDGE OF
ALLEGIANCE/
PRAYER

Prayer was led by Trustee Hunt.

ORDER OF BUSINESS

A. DISCUSSION OF PROPOSED FY2017 BUDGET

1) Police Department

Chief Collins outlined the police department's structure and personnel. The police department is asking for a 3.8 percent increase over last year's actual budget of \$5,891,403.05, most of which is for additional personnel. Chief Collins is asking for an additional eight full-time officers and six part-time officers. The department averages 25,000 calls for service annually, or 68 calls per day. Chief Collins provided an overview of officers currently on leave or light duty or who have left the department. He plans to restructure the patrol beats to increase to four beats throughout the village and additional officers to patrol Sibley Blvd. Currently there are three detectives and one detective supervisor who divide cases among them. Part-time officers would provide additional support and increased visibility and back-up when full-time officers are in court. Chief Collins is also proposing one part-time animal control officer to relieve patrol of that responsibility.

In response to Mayor Rogers question, Chief Collins outlined sources of revenue generated by the police department from fines. In response to questions by Trustees Pierson and Muhammad, Chief Collins explained that additional officers would allow additional hours for overweight truck duty. There was further discussion regarding staffing demands.

2) Youth Commission

Trustee Muhammad deferred his presentation to a later date.

3) Housing Department

Housing Director Denise Fields said she is asking for the addition of one full-time employee. Finance Director Yvonne Redmond explained that permits and licenses are no longer included in the housing department budget. Ms. Fields outlined and answered questions regarding the department's line items.

4) Permits and Licenses

Director Sondra Phillips explained that increased revenues are expected for permits and licenses this year due to the construction of the new Taco Bell and the increase in the amount of gaming fees. Ms. Phillips outlined and answered questions regarding the department's line items.

Trustee Hunt asked for a breakout of salaries moved from the housing department to permits and licenses. Ms. Redmond explained that the salary line item of \$97,080.00 for permits and licenses includes the three current employees.

5) Finance

Ms. Redmond is requesting a part-time employee at \$12 per hour in addition to the department's two full-time employees. This would reduce expenses for contractual services to Kasperek & Co. Ms. Redmond outlined and answered questions regarding the department's line items. Discussion followed on the status of services provided by Kasperek & Co. in anticipation of the FY15 audit.

In response to questions by Trustees Hunt, Henyard, and Brown, Mr. Urban reviewed proposed salary increases. Discussion followed on the proposed \$25,000 for the building engineer. Mr. Urban explained that the employee saved the village \$150,000 to replace three roofs and repairs at the Melanie Fitness Center and other departments. Mayor Rogers agreed and said that the employee and other employees are performing preventative maintenance which also saves the village money. Trustee Hunt requested statements from department heads regarding the proposed salaries for non-union employees.

6) General Administrative Expenses

Mr. Urban explained that the proposed full-time human resources employee has been reduced to a part-time employee. He explained why he is recommending a \$10,000 raise for his administrative assistant. The proposed \$180,000 for professional services includes payment to Kasperek & Co. and the auditor. He is proposing a tuition reimbursement program for employees. He has added a line item to track costs of village special events. He has lowered projected expenses for contingencies. The summer youth employment program is projected to cost \$80,000. For the first time, administrative salaries are no longer divided among various departments.

Trustee Henyard said she does not agree to the village assuming full responsibility for the summer youth employment program. She objected to promotion of the program before coming before the board for approval.

In response to the village clerk's question, Mr. Urban confirmed that a part-time assistant has been budgeted for the village clerk.

CITIZENS ADDRESS

Former Trustee Cathy Bendell objected to holding this meeting at the police department training room which is not handicap-accessible. She asked if the \$50,000 promised by State Sen. Napoleon Harris for the move to the new village hall was were received by the village, and whether Sen. Harris' support of the summer youth program included financial support. She asked if all proposed expenditures for the Fourth of July were in the budget. She asked why Sen. Harris' support for the summer youth program does not include financial support.

Mayor Rogers replied that the next meeting would be at the village hall. Discussion followed on the proposed support by Sen. Harris and expenditures for Fourth of July event.

Don Shaw, resident, asked whether the police department has a sufficient number of detectives, why the village was paying two accounting firms, and whether permits and licenses could be consolidated under the village clerk to save money.

Chief Collins explained that he was requesting additional detectives. Ms. Redmond explained that one accounting firm provided consulting services while the other was doing the audit. Village Clerk Duggan explained that permits and licenses were under the village clerk until 2005. Resident suggested that consolidation be considered.

ADJOURNMENT

There being no further business before the Board of Trustees, on a motion by Trustee Pierson, second by Trustee Stubbs, to adjourn the Special Meeting of the Board of Trustees Committee of the Whole, Mayor Rogers asked for a roll call to adjourn.

ROLL CALL

AYES: 6 Trustees Brown, Henyard, Hunt, Muhammad, Pierson, Stubbs
NAYS: 0
ABSTAIN: 0
ABSENT: 0

Motion passed.

The meeting was adjourned at 8:50 p.m.



MARY KAY DUGGAN, Village Clerk

APPROVED by the Board of Trustees this 11th day of July, 2016.



RILEY H. ROGERS, Mayor